

RIGHTS AND OBLIGATIONS



A mutual commitment

Under the [Social Assistance Program](#) and [Social Solidarity Program](#), beneficiaries have certain rights with respect to Ministère services. In addition to having rights, beneficiaries are obliged to fulfil various obligations. Neglecting your obligations could affect your eligibility for a program and the amount of financial assistance granted to you.

YOUR RIGHTS

- Receive information about programs or measures that could be applicable to your situation, such as:
 - the Social Assistance Program and the Social Solidarity Program
 - the Child Assistance Program
 - the Shelter Allowance Program
- At your request, receive help from Ministère personnel in order to understand the various programs and measures and to file an application for financial assistance under the Social Assistance Program or the Social Solidarity Program
- Consult your file and be accompanied and assisted by a person of your choice
- Receive 10 days' advance notice, in writing, so that you can submit comments or documents if the Ministère plans to reduce or terminate your benefits on the grounds that you have not declared your true circumstances
- Apply for a review of a decision that has been rendered regarding your file

YOUR OBLIGATIONS

- Provide all information and documents that have been requested in order to establish your eligibility for a program and the amount of financial assistance to which you are entitled
- Inform the Ministère without delay of any changes in your family situation or financial circumstances (birth, separation, starting a job, a move, etc.), among other ways by completing the *Statement of Change* form. Changes in your situation could affect the amount of financial assistance granted to you.
- Repay any amounts that you have received without entitlement, upon being issued a claim for repayment (e.g., further to submitting an inaccurate or incomplete statement)
- Exercise your right to receive benefits under another government program (e.g., apply for a retirement pension under the Québec Pension Plan) and take any other pertinent steps
- Not dispose of property or money in order to obtain a higher benefit

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Other rights and obligations also apply to beneficiaries under the Social Assistance Program and the Social Solidarity Program. For example, if you are a social assistance recipient, you are responsible for taking steps to become financially self-reliant.

FOR ADDITIONAL INFORMATION

1-877-767-8773 (toll free)

www.emploiquebec.gouv.qc.ca

*The **Social Assistance Program** is aimed at people whose capacity for employment is not severely limited, and the **Social Solidarity Program** is designed for people with a severely limited capacity for employment.*

PLEASE NOTE

This document is for information purposes only and may not be used for legal interpretation purposes.

