ONLINE EMPLOYMENT SERVICES
www.emploiquebec.gouv.qc.ca
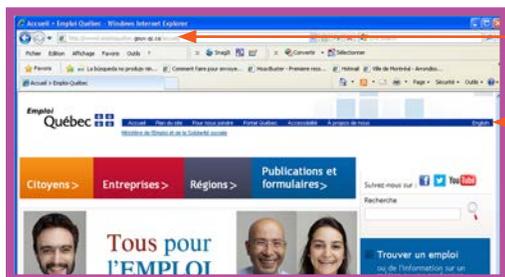
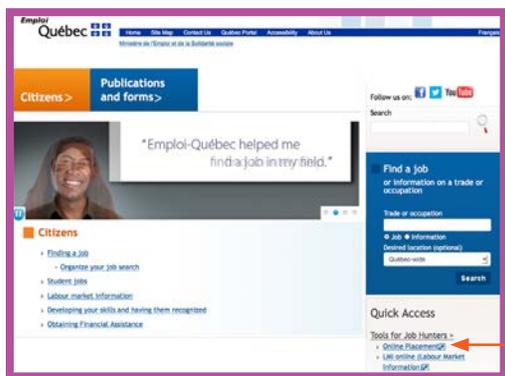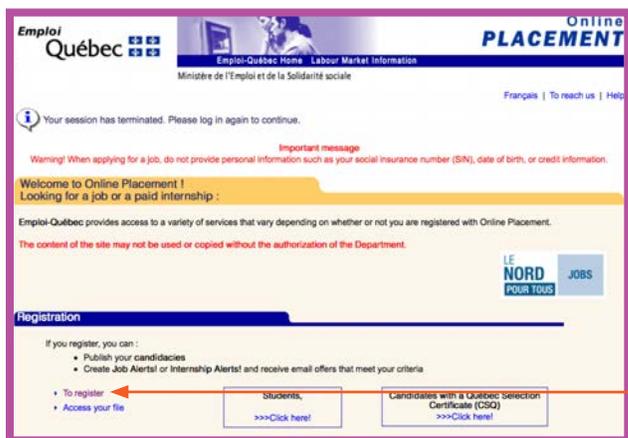**1.** Type **www.emploiquebec.gouv.qc.ca**, press the ⏎ key and select *English* in the menu bar.

2. Go to the *Quick Access* section at the bottom right of the Home page. Click on *Online Placement*.
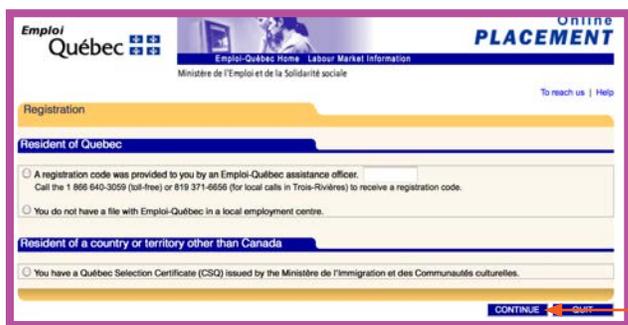

3. Under the *Registration* heading, click on *To register*.

▶ To register

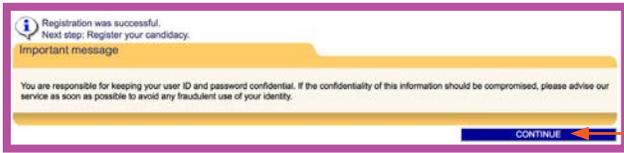**4.** Read the *Terms of use* and if you accept them, click on *I agree*.

I AGREE

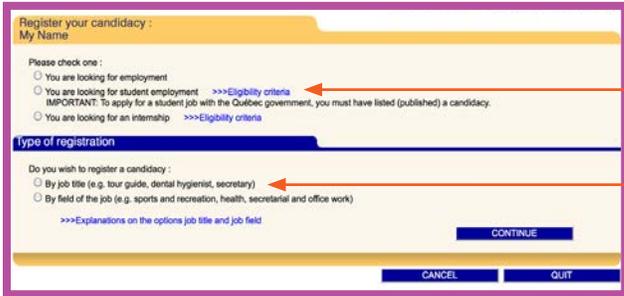**5.** Check one of the two boxes under *Resident of Québec*, and then click on *Continue*.

CONTINUE

6. When the identification card appears, complete it, then click on *Save*.

SAVE

Emploi Québec

7. Read the important message and click on *Continue*.

CONTINUE

8. **A)** Click on: *You are looking for student employment*.
     B) Click on: *By job title* OR *By field of the job*, then click *Continue*.

○ You are looking for student employment
    IMPORTANT: To apply for a student job

○ By job title (e.g. tour guide, dental hygienist, secretary)
○ By field of the job (e.g. sports and recreation, health, secretarial

9. You have chosen to register your candidacy: *By job title* or *By Field of the job*.

A) BY JOB TITLE
Enter the title of the job you are seeking (e.g. machinist) and click on *Search*. A list of job titles will appear. Select the one that interests you and click on *Continue*.

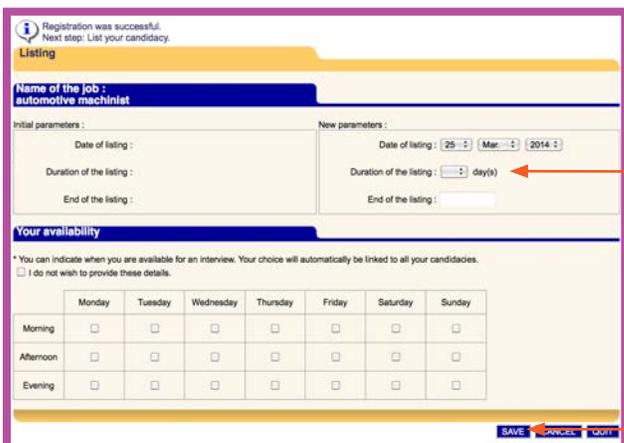Type of job you are seeking
Indicate the job title of the job you
machinist

B) BY FIELD OF THE JOB
A list of fields will appear. Select the one that matches the job you are seeking. Then click on *Continue*.
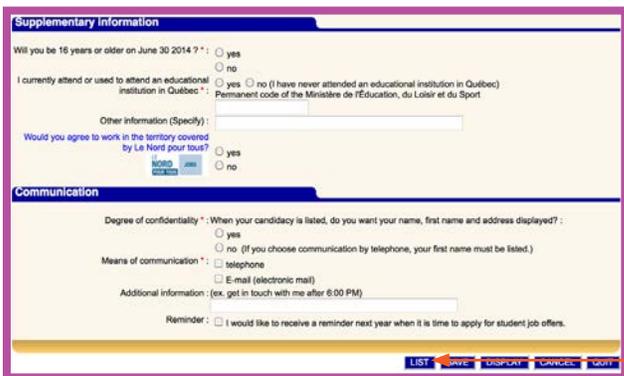
**10.** A registration card appears. Complete it, then click *List*.

LIST

11. Under *New parameters*, select in *Duration of the listing* the number of days you want your candidacy to be listed, the click on *Save*.

Duration of the listing : [___] ▲▼ day(s)

SAVE

PLEASE NOTE

To register as a student job seeker with the Québec government, make sure you check the "**Yes**" boxes in response to the following questions: "**I have read and meet the eligibility requirements for student employment in the public service**" and "**Will you be 16 years or older on June 30, 2014?**".
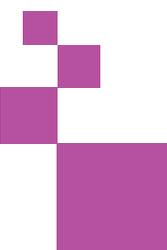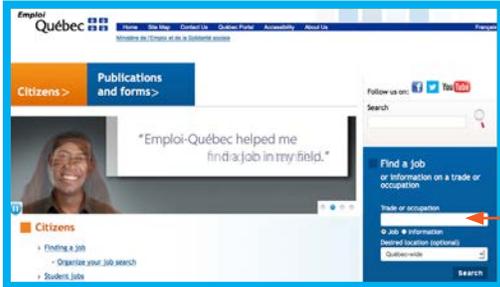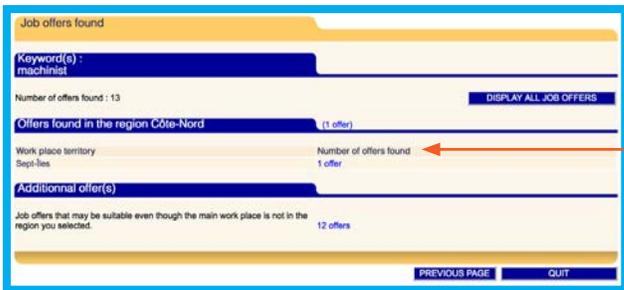
1. Type **www.emploiquebec.gouv.qc.ca/citoyens/trouver-un-emploi/emplois-et-stages-pour-etudiants/** and press the ⏎ key and select *English* in the menu bar.

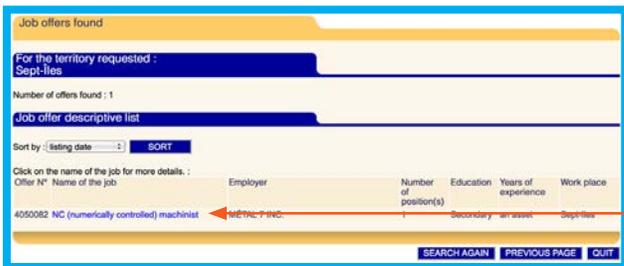**2.** Go to the *Find a job* box on the right side of the Home page. Enter the *Trade or Occupation* that interests you, select your *Desired location* and click on *Search*.
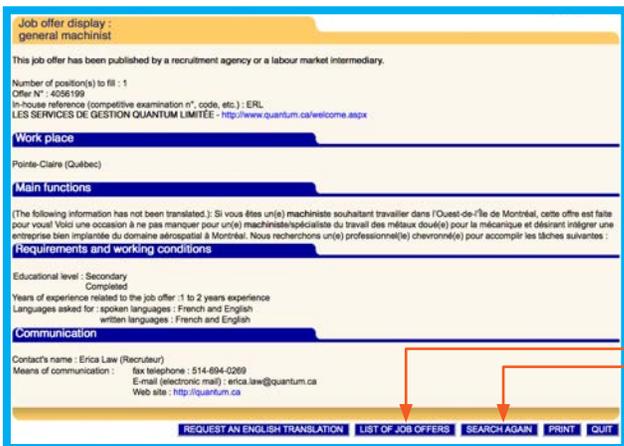

3. A list containing the job offers in the desired location will appear. To view the job offers, click on the number found to the right of the workplace territory that interests you.

4. Click on the job title that interests you for more details.

5. Click on *List of Job Offers* to return to the list of job offers.

6. Click on *Search again* to return to the *Job offer search* page.

PLEASE NOTE

The publication of a student candidacy on *Online Placement* is valid until September 30.

To apply for a student job with the Québec government, you first have to register with *Online Placement* and publish your student candidacy.

INTERNSHIPS

Are you looking for an internship? You can also create and publish your candidacy as an intern to let employers know you're looking for an internship.

1. Type **www.placement.emploiquebec.gouv.qc.ca** and press the *Return* key.
2. Click *English* in the upper right corner to view the English page. Then, under *Registration*, click *Access your file*.
3. Enter your user ID and password, and then click on *Continue*.
4. At the bottom of the page, click *Enter a new candidacy*.
5. Select the *You are looking for an internship* option, and then click *Continue*.
6. Enter the title of the job you are seeking (e.g., machinist) and click *Search*. A list of job titles appears. Select the one that interests you and click *Continue*.
7. A registration card for an internship candidacy appears. Complete it and click *List*.
8. Indicate when you are available for an interview and click *Save*.