

Supplement to the Work Premium Application for Advance Payments

You can apply for the supplement to the work premium at the end of the year, on your income tax return. However, if you wish to receive advance payments of the supplement to the work premium, please complete this form. For more [information](#), refer to page 2. Return the duly completed and signed form to a **local employment centre (CLE)** of the Ministère de l'Emploi et de la Solidarité sociale in order for your application to be transferred to Revenu Québec.

1 Information about the applicant

1	Last name	2	Social insurance number
3	First name	4	Date of birth
5	Apartment	Street number	Street name, P.O. box
6	City, town or municipality	Province	Postal code
7			

2 Information about eligibility for the supplement to the work premium

20 Indicate the first **month** in which you stopped receiving last-resort financial assistance, or financial assistance under the Alternative jeunesse program, because of work income earned by you or your spouse.

21 **For the month indicated on line 20**, did you hold a valid claim slip enabling you to receive certain dental and pharmaceutical services? Yes No

22 Did you receive last-resort financial assistance, or financial assistance under the Alternative jeunesse program, the Alternative jeunesse pilot project or the Solidarité jeunesse program, for at least 36 of the 42 months **preceding the month mentioned on line 20**? Yes No

23 Are you resident in Québec? Yes No

24 Are you a Canadian citizen, an Indian, a permanent resident or a person on whom Canada has conferred refugee protection? Yes No

25 Indicate the first month, **as of the month mentioned on line 20**, in which your work income was at least \$200. If you cannot enter anything, go to Part 3 and contact Revenu Québec when your work income for a given month is equal to or greater than \$200.

26 Indicate the number of months, **as of the month mentioned on line 25**, in which your work income was at least \$200. Do not include the month in which you file this application.

3 Direct deposit (mandatory)

30 Have you registered for **Revenu Québec's** direct deposit service?..... Yes No

If you have already registered for direct deposit of income tax refunds, the supplement to the work premium will also be deposited directly in your account.

To register for direct deposit if you answered '**No**' to question 30, enclose a **blank cheque** marked "VOID." Also write your name and social insurance number on the cheque. If you cannot provide a blank cheque, fill out the section below.

Name of institution			
Address of branch		Postal code	
31	Branch number	Financial institution number	Account number and check digit

4 Certification

I certify that the information provided on this form is accurate and complete. I undertake to inform Revenu Québec promptly of any change that could render me ineligible for the supplement to the work premium for a given month, such as if I move outside Québec, if I expect that my work income will be less than \$200 for the month or if I once again begin receiving last-resort financial assistance or financial assistance under the Alternative jeunesse program.

X

Applicant	Date	Area code	Telephone (home)	Area code	Telephone (work) Extension

Information on the Application for Advance Payments

Please read the information below before completing your application for advance payments of the supplement to the work premium. If you have any questions, contact a local employment centre (CLE) or call 418 643-4721 or, toll-free, 1 888 643-4721.

1 For whom is this form intended?

Complete this form if, because of work income earned by you or your spouse, you ceased to receive last-resort financial assistance or financial assistance under the Alternative jeunesse program.

The supplement to the work premium corresponds to a monthly amount of \$200, which may be granted for each month in which your work income is at least \$200, up to a maximum of 12 consecutive months.

If your spouse is also entitled to the supplement and wishes to receive advance payments, he or she must file a separate application.

2 Requirements

To be entitled to advance payments of the supplement to the work premium, you must meet the following requirements:

- You held, for the first month in which you stopped receiving **last-resort financial assistance** because of work income earned by you or your spouse, a valid claim slip issued by the Ministère de l'Emploi et de la Solidarité sociale enabling you to receive certain dental and pharmaceutical services.
The requirement to have held a claim slip does not apply to a person who ceases to receive **financial assistance under the Alternative jeunesse program**.
- You received last-resort financial assistance, or financial assistance under the Alternative jeunesse program, the Alternative jeunesse pilot project or the Solidarité jeunesse program, for at least 36 of the 42 months preceding the month in which you were no longer eligible for last-resort assistance, or financial assistance under the Alternative jeunesse program, because of your work income.
- **Your work income** for the month for which you are requesting the supplement **is at least \$200** and you are not receiving last-resort financial assistance or financial assistance under the Alternative jeunesse program for that month.
Work income corresponds to the total of both gross income from employment (including tips) and net income from any business you carry on alone or as a partner actively engaged in the business. If you are an Indian, you cannot include income situated on a reserve or on premises in the calculation of your work income.
- You are resident in Québec at the time of your application and you are a Canadian citizen, an Indian, a permanent resident or a person on whom Canada has conferred refugee protection.
- You are 18 years of age or older on the first day of the month in which you file your application or, if you are under 18 years of age, no one is entitled to receive a child assistance payment with regard to you for the year.

- You will not be confined to a prison or similar institution on December 31, and you will not have spent a total of more than six months there over the course of the year.
- You authorize **Revenu Québec** to deposit advance payments directly in your account.

3 Change in situation

Should your situation change after you apply for advance payments of the supplement to the work premium, please call Revenu Québec immediately if

- you **no longer meet** one of the requirements mentioned in Part 2. Such is the case, for example, if you
 - expect that your work income for a given month will be less than \$200;
 - once again begin receiving last-resort financial assistance or financial assistance under the Alternative jeunesse program;
 - move outside Québec;
- you **become eligible** for advance payments because, for example, your work income for a given month was \$200 or more.

To contact Revenu Québec:

- if you are in the Montréal area, call 514 864-6299;
- if you are in the Québec City area, call 418 659-6299;
- if you are elsewhere in Québec, call, toll-free, 1 800 267-6299.

4 Terms of payment

Advance payments will be made by direct deposit, in an account you have at a financial institution with an establishment located in Canada, on the 15th day of each month following the one for which you filed your application.

5 Income tax return

When you receive advance payments of the supplement to the work premium, you must file an income tax return at the end of the year and enter on line 441 the amounts you received. Those amounts are indicated on the RL-19 slip sent to you by Revenu Québec. They include the amount for the month of December, which you will receive in January of the following year. You will also have to calculate, using Schedule P of the income tax return, the amount of the supplement to the work premium to which you are actually entitled for the year, and enter it on line 456 of the return.

You may be required to repay amounts you received as advance payments if you do not meet the requirements for claiming the tax credit respecting the work premium or if your situation changes during the year.